

**CHAPTER-4**  
**MANUAL – 3**

**Rules, regulations, manuals and records, for discharging functions**

**Acts**

<b>Sr.No.</b>	<b>Name of the document</b>	<b>Type of the document</b>
<b>1.</b>	<b>Central Act</b>	Apprenticeship Act, 1961.
	<b>-do-</b>	Bonded Labour System (Abolition) Act, 1976.
	<b>-do-</b>	Building and Other Construction Workers Act, 1996.
	<b>-do-</b>	Building and Other Construction Workers Cess Act, 1996.
	<b>-do-</b>	Contract Labour (Regulation & Abolition) Act, 1970.
	<b>-do-</b>	Equal Remuneration Act, 1976.
	<b>-do-</b>	Factories Act, 1948
	<b>-do-</b>	Industrial Employment (Standing Orders) Act, 1946.
	<b>-do-</b>	Industrial Disputes Act, 1947.
	<b>-do-</b>	Inter-state Migrant Workmen (Condition of Service & Misc. Provisions) Act, 1979.
	<b>-do-</b>	Labour Laws (Exemption from furnishing Returns and maintaining of Registers by Establishments) Act, 1988.
	<b>-do-</b>	Minimum Wages Act, 1948.
	<b>-do-</b>	Motor Transport Workers Act, 1961.
	<b>-do-</b>	Maternity Benefit Act, 1961.
	<b>-do-</b>	Payment of Wages Act, 1936.
	<b>-do-</b>	Payment of Bonus Act, 1965.
	<b>-do-</b>	Payment of Gratuity Act, 1972.
	<b>-do-</b>	Sales Promotion Employees (Condition of Service) Act, 1976.
	<b>-do-</b>	Trade Union Act, 1926.
	<b>-do-</b>	Workmen's Compensation Act, 1923.
	<b>-do-</b>	Working Journalists Fixation of Pay Act, 1955.
<b>2.</b>	<b>State Acts</b>	Punjab Shops & Commercial Establishment Act, 1958.
	<b>-do-</b>	Punjab Labour Welfare Fund Act, 1965.
	<b>-do-</b>	Punjab Industrial Establishments (National, Festival Holidays and Casual & Sick Leave) Act, 1965.
	<b>-do-</b>	Punjab Industrial Housing Act, 1965.
	<b>-do-</b>	The Fair Wage Clause PWD Contractors Labour Regulation Act, 1962.

## Rules

Sr.No.	Name of the document	Type of the document	From where one can get a copy of rules
1)	<b>State Rules</b>	The Punjab Trade Union Regulations, 1927;	Statistical officer,SCO 30/3, Sector 17-E, Chandigarh.
	-do-	The Punjab State Aid to Industries Rules, 1936;	-do-
	-do-	The Punjab Payment of Wages, Rules, 1937	-do-
	-do-	The Punjab Factories (Control of Dismantling) Rues, 1950	-do-
	-do-	The Punjab Minimum Wages Rules, 1950	-do-
	-do-	The Punjab Welfare Officers Recruitment and Conditions of Service Rules, 1952	-do-
	-do-	The Industrial Statistics (Punjab Labour) Rules, 1952	-do-
	-do-	The Punjab Factory Rules, 1952	-do-
	-do-	The Punjab Employment of Children in Workshops (Scheduled Processes) Rules, 1952	-do-
	-do-	The Punjab Cotton Ginning and Pressing Factories Rules, 1965	-do-
	-do-	The Employees State Insurance (Punjab Medical Benefit) Rules, 1953	-do-
	-do-	The Punjab Khadi and Village Industries Board Rules, 1957	-do-
	-do-	The Punjab Silkworm Seed Control Rules, 1957	-do-
	-do-	The Industrial Disputes (Punjab) Rules, 1958	-do-
	-do-	The Punjab Shops and Commercial Establishment Rules, 1958	-do-
	-do-	The Punjab Economiser Rules, 1958	-do-

	-do-	The Punjab Weights and Measures (Enforcement) Rules, 1958	-do-
	-do-	The Punjab Motor Transport Workers Rules, 1963	-do-
	-do-	The Personal Injuries (Compensation Insurance) Rules, 1965	-do-
	-do-	The Punjab Industrial Establishments (National and Festival Holidays and Casual and Sick Leave) Rules, 1966	-do-
	-do-	The Punjab Labour Welfare Fund Rules, 1966	-do-
	-do-	The Punjab Maternity Benefit Rules, 1967	-do-
	-do-	The Punjab Collection of Statistics (Work-Stoppages resulting from Industrial and Labour Disputes) Rules, 1972	-do-
	-do-	The Payment of Gratuity (Punjab) Rules, 1973	-do-
	-do-	The Punjab Contract Labour (Regulation & Abolition) Rules, 1973	-do-
	-do-	The Payment of Bonus Rules, 1976	-do-
	-do-	The Bonded Labour System (Abolition) Rules, 1976	-do-
	-do-	The Equal Remuneration Rules, 1976	-do-
	-do-	The Industrial Employment (Standing Orders) Punjab Rules, 1978	-do-
	-do-	The Punjab Industrial Housing Rules, 1982	-do-
	-do-	The Inter-State Migrant Workmen (Regulation and Employment and Conditions of Service) (Punjab) Rules, 1983	-do-
2)	<b>Deptt. Service Rules</b>	Punjab Labour (Class I) Service Rules 1983 Punjab Labour (Group B)	-do-

		Service Rules 2005	
	<b>-do-</b>	Punjab Labour Department (State Service Class III) Rules 1969	<b>-do-</b>
	<b>-do-</b>	(Class IV Rules of State Govt.)	<b>-do-</b>
<b>3)</b>	Punjab Civil Services Rules	CSR (All Volumes)	<b>-do-</b>
	<b>-do-</b>	PFR	<b>-do-</b>
	<b>-do-</b>	Instructions issued by Govt. from time to time	<b>-do-</b>