

Activities of Directorate of Factories, Punjab

Directorate of Factories is an important wing of the Labour Department, Punjab. This wing ensures the safety, health and welfare of the worker in registered factories. To ensure this the Government of India has enacted the Act named Factories Act, 1948 and the Punjab Government has made rules under the Act as Punjab Factory Rules, 1952. With the change of technology many new processes alongwith new chemicals are added to the industry had evidently enhanced the chances of accidents in the factories. To reduce the number of accidents and to improve the work environment, the role of this directorate becomes very important.

The units employing 10 or more workers with the use of power and 20 or more workers without the aid of power, are registered under the Factories Act, 1948. In addition to this the dangerous processes where the number of workers are even below 10, the State Government is competent to register such manufacturing process under Section 85 of the Factories Act, 1948. There are about 17604 registered factories employing approximately 6,00,546 workers in the State. The State is divided into 21 circles and one Deputy Director of Factories or Asstt. Director of Factories is employed in each circle. There are three ADF (Medical) , One DDF (Chem) and ADF (Chem) .

To ensure safety, health and welfare of the workers under the Factories Act, 1948. Directorate of Factories look after the following work:-

- i) Registration of new factories under the Factories Act, 1948. Issuing of new licenses and their renewal every year is done by field officers..
- ii) Periodical inspections of the factories are done by the field officers falling in their jurisdiction and for the violations found during the inspections, the defaulting managements are prosecuted in the Courts and fine is realized.
- iii) License fee is charged from the managements as prescribed in the schedule in Punjab Factory Rules 1952. By doing so this wing is realizing the license fee about more than 3 crores .
- iv) The building plans of New/ existing Factories are processed by field officers and after recommendation these are sent to the Director of Factories, Punjab for approval.

- v) The fatal / serious accidents are investigated and enquiry reports are received in the Head Office for scrutiny. Defaulting managements are prosecuted.
- vi) Complaints from Unions/ Workers regarding non-implementation of Labour Laws and Factories Act, 1948/ Punjab Factory Rules, 1952 are processed.
- vii) Enquiry of fire/ explosion/ gas leakage incidents are carried out.
- viii) To send the applications for Punjab State Safety Awards Scheme/ Kirt Shiromani/ Kirt Veer Awards and Prime Minister Shram Award Scheme.
- ix) Enforcement of provisions of new rules under the Environment Prohibition Act such as Manufacture, Storage and Import of hazardous chemical Rules.
- x) Enforcement regarding Major Accident Hazards Control Rules,1993 in Chemical Industries.
- xi) Organizing workshops, training programmes for industrial workers supervisors and managements.

At present three PCMS Doctors possessing MBBS degree are on deputation from Health Department. All the three Assistant Director of Factories (Medical) visit the factories for occupational diseases could be caused to the workers and medical examination of the workers is done . They advise blood samples and X-Ray etc. of the workers to the management to ensure that the workers are free from occupational diseases. If it is found that worker had contracted any occupational disease the management is advised to shift the worker to another place of work.

The State is divided into two chemical circles. There is one Deputy Director of Factories (Chemical) and one Asstt. Director of Factories (Chemical) . Applications received to set up new Hazardous factories in the State are processed by them after visiting the site for submission of comments recommendation to the SCA-cum-SAC committee. In addition to this these officers visit all MAH units and hazardous units to conduct inspections under the Factories Act, 1948 particularly from the chemical angle. They are looking after the preparation/ approval of On site/ Off site emergency plans and safety audit of MAH units in the State. Officers posses degree in Chemical Engineering. Presently there is only one officer, other officer is on long leave.

A State Level Crisis Group has been constituted to combat the Major Chemical Accidents in the Major Accident Hazardous factories in the State of Punjab. Distt. Crisis Groups are constituted at the Distt. level and meetings are conducted by the concerned Deputy Commissioner.

There are 60 MAH units and 748 hazardous units in the State. The department has got prepared On-Site emergency plans of all the hazardous units and Off-Site emergency plans of 60 MAH units .

Off-Site emergency plans for the Ropar, Patiala, Bhatinda, Sangrur, Hoshiarpur and Jalandhar have been got prepared from the Disaster. Management Institute (DMI), Bhopal.

The details of officers posted in each circle is as under :-

Sr. No.	Circle	Address of the Office	Designation	Name of the Officer	Mobile Number	Office Telephone No.	Email Address
1	Amritsar-1	Putlighar, Gali No. 2, Amritsar	ADF	Duarka Dass	8283000249	0183-2564602	ddsabal@gmail.com
2	Amritsar-2	Putlighar, Gali No. 2, Amritsar	ADF	Ishu Sangar,	8198084514	0183-2564602	ishuadf@gmail.com
3	Batala	New Abadi Bank Colony Batala	DDF	Parmal Singh	9888945801	01871-228801	parmalsingh@gmail.com
4	Jalandhar-1	Shaheed Bhagat Singh Colony, Near Bypass, Maqsudan, Jalandhar	ADF	Sukhwinder Singh Bhatti	9814432320	0181-2223960	sukhibhatti@gmail.com
5	Jalandhar-2	Shaheed Bhagat Singh Colony, Near Bypass, Maqsudan, Jalandhar	ADF	Jagjit Singh	9646668640	0181-2223960	erjagjitsingh@yahoo.co.in
6	Ferozepur	Room No. 208-209, 2 nd Floor, Mini Secretariat, Ferozepur Cantt	ADF	Ishu Sangar,	8198084514	01632-245317	ishuadf@gmail.com
7	Phagwara	Hoshiarpur Road, Marketing Committee, Phagwara	ADF	Gurjant Singh	8196029991	01824-228012	adfjagjant22@gmail.com
8	Ludhiana-1	Gill Road, Municipal Building, Block - B, Ludhiana	DDF	Jatinder Singh Bhatti	9915217657	0161-2532032	jsb7525@gmail.com

9	Ludhiana-2	Gill Road, Municipal Building, Block – B, Ludhiana	ADF	Gaurav Puri	9646015878	0161-2532032	gauravpuri@gmail.com
10	Ludhiana-3	Gill Road, Municipal Building, Block – B, Ludhiana	ADF	Gaurav Puri	9646015878	0161-2532032	gauravpuri@gmail.com
11	Ludhiana-4	Gill Road, Municipal Building, Block – B, Ludhiana	ADF	Narinder Pal Singh	9781270230	0161-2532032	narinderadf@gmail.com
12	Ludhiana-5	Gill Road, Municipal Building, Block – B, Ludhiana	ADF	Makhan Singh	8283000249	0161-2532032	makhansingh@gmail.com
13	Ludhiana-6	Gill Road, Municipal Building, Block – B, Ludhiana	ADF	Narinder Pal Singh	9781270230	0161-2532032	narinderadf@gmail.com
14	Ludhiana-7	Gill Road, Municipal Building, Block – B, Ludhiana	DDF	Narinder Singh	9814506414	0161-2532032	ddf narinder@gmail.com
15	Moga	Room No. 316-317, Mini Secretariat, Moga	ADF	Vishal Singla	7307021041	01636-238412	singla20091984@gmail.com
16	Bathinda	221-222, Block – E, Mini Secretariat, Bathinda	ADF	Sahil Goel	9888507737	0164-2211287	sahilgoyal186@gmail.com
17	Patiala	9-A, Nihal Bagh, Near No. 19, Railway Crossing, Patiala	ADF	Mohit Singla	9780171847	0175-2211147	mohitsingla82@gmail.com
18	Sangrur	Banasar Bagh Road, Patial Gate, Main Bazar, Sangrur	DDF	Sukhmandar Singh	9814835933	01672-230632	Sukhmander65@gmail.com
19	Fatehgarh Sahib	D.I.C. Building, Near Bus Stand, Mandi Gobindgarh	DDF	Sukhmandar Singh	9814835933	1765-2542229	Sukhmander65@gmail.com
20	Hoshiarpur	Mini Secretariat, Hoshiarpur	ADF	Sukhwinder Singh Bhatti	9814432320	01883-222089	sukhibhatti@gmail.com
21	Mohali	Room No. 515-516, District Administrative Complex, Mohali	DDF	Jatinder Singh Bhatti	9915217657	0172-2225526	jsb7525@gmail.com

Chemical

Sr. No.	Circle	Address of the Office	Designation	Name of the Officer	Mobile Number	Office Telephone No.	Email Address
25	Mohali-1 (Chemical)	Room No. 518, District Administrative Complex, Mohali	ADF (Chemical)	Sahil Goel	9888507737	0172-2225526	sahilgoyal186@gmail.com
26	Mohali-2 (Chemical)	Room No. 518,	ADF (Chemical)	Vishal Singla	7307021041	0172-2225526	singla20091984@gmail.com

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Medical

Sr. No.	Circle	Address of the Office	Designation	Name of the Officer	Mobile Number	Office Telephone No.	Email Address
22	Jalandhar (Medical)	Shaheed Bhagat Singh Colony, Near Bypass, Maqsudan, Jalandhar	ADF (Medical)	Dr. Noble Singh	9815910235	0181-2223960	dosanjh.nis@gmail.com
23	Ludhiana (Medical)	Gill Road, Municipal Building, Block – B, Ludhiana	ADF (Medical)	Dr. Rupinder Singh	9780200472	0161-2532032	Cuty29@gmail.com
24	Mohali (Medical)	Room No. 517, District Administrative Complex, Mohali	ADF (Medical)	Dr. Rupinder Singh	9780200472	0172-2225526	Cuty29@gmail.com

The qualification of Deputy Director of Factories/Asstt Director of Factories is degree in Engineering in Mechanical, Electrical or Civil.

At present 8 posts of Deputy Director of Factories and 11 posts of Asstt Director of Factories are lying vacant.

Punjab Industrial Safety Council

National Safety Council conference was held in New Delhi from 11-12-1965 to 13-12-1965. During the conference it was decided to constitute State Safety Council. As a result a Non-Profit making, Non-Political Punjab Industrial Safety Council was constituted. First meeting of the Council was held on 16-4-1969.

The Punjab Industrial Safety Council is governed by a Board of Governors which has 20 members and Executive Committee having 10 members. Labour Commissioner, Punjab and Director of Factories is the Chairman of the Council and Joint Director of Factories, Punjab is the Hon. Secretary of the Council. The day to day work of the Council is looked after by the Executive Officer and 3 staff members. At present the Punjab Industrial Safety Council has 1065 factories as its members.

The Council is conducting safety training courses for factory workers and supervisors. The Council has a programme of conducting 20 training courses in each year.

<u>Year</u>	<u>Number of Training Courses</u>	<u>No. of participant</u>
2002	7	893
2003	12	125
2004	12	931
2005	8	502
2006	10	728
2007(as on 31-10-07)	10	544
2010 (April to December)	8	615
2011	21	1590
2012	24	5593
2013	20	1542
2014	42	2301
2015	30	1974
2016	28	1835

National Safety Day :-

4th March is celebrated as National Safety Day every year .Punjab State Safety Awards are given to Textile Industry (Woollen, Silk, Rayon) and Textile industry (Cotton), Light Engineering Industries, Food Processing Industries, Chemical Industries, Induction Furnace & Foundry, Misc. Industries and Sports for their best record in accident prevention. This year 11 managements were given State Safety

Awards on the occasion of National Safety Day.

A part from this Kirt Shromani/ Kirt Vir Awards were given to workers for their best suggestion. These suggestions were for promotion of safety/material saving/power saving/production increasing and improving work environment. This year Three Kirt Shromani Awards were given, it consist of a certificate and cash amount Rs.3000/- for first prize and Rs. 1500/- each for Second and Third prize. Kirt Vir Awards were given to three workers it consist of a certificate and cash amount Rs.3000/-for first prize and Rs. 1500/- each for Second and Third prize each.

Safety Chronicle:-

Safety Chronicle are published from time to time consisting of articles on safety in different type of industries, which are distributed to the member industries free of cost.

LABOUR DEPARTMENT PUNJAB
OFFICE OF THE DIRECTOR OF FACTORIES, PUNJAB, CHANDIGARH

OFFICE ORDER:-

In pursuance of Secretary to Government of Punjab, Labour & Employment Departments Letter No. 1/62/95-3 Lab-I/ 856 dated 26-2-1998, the circles of Deputy Director / Assistant Director of Factories are re-organised as under:-

Amritsar-1	All the area lying on the North of G.T. Road starting from Khalsa College towards Putlighar upto Bhandari Bridge and on the north of the Railway Line Starting from Bhandari Bridge upto Beas such as Batala Road, Majitha Road, Hukam Singh Road, Mall Road, Jail Road, Seth Jagat Bandu Road, Queens Road, M.M. Malviya Road, Race Course Road, Fatehgrh Road, Cooper Road, Court Road, RajaSansi , Ajnala, Majitha Ramdas , Mehta and Baba Bakala etc. 2) Area lying south of G.T road, starting from khalso college towards Bhandari Bridge including Railway Workshop , Attari Naraingarh, Khasa, Chheharta, Putlighar, Islamabad , Haripura, Damgunj and all the area north west of circular road starting from Hall Gate via Circular road, upto khazana Gate upto khemkaran including chabal , bhikhiwind and khemkaran.
Amritsar-2	Area lying south of railway line starting from Bhandari Bridge upto Beas including walled city of Amritsar circular road from Hall Gate via Ram Bagh , Ghee Mandi , Sultanwind Gate leading upto Khazana Gate including East Mohan Nagar, Sultanwind Road taran Taran Road, Tarn Taran , Hari ke, Patti, Jandiala, Rayya and area of Beas lying south of railway.
Batala	Whole of District Gurdaspur.
Jalandhar-1	Area of Jalandhar District on the Pathankot side of Amritsar-Ludhiana Railway Line except Focal Point and Kartarpur Town.

Jalandhar-2	Area of Jalandhar District on the Kapurthala side of Ludhiana-Amritsar Railway Line except Tehsil Phillaur including Kartarpur Town and Focal Point.
Hoshiarpur	Whole of District Hoshiarpur and District Nawanshahr.
<u>Phagwara</u>	Whole of District Kapurthala and Tehsil Phillaur of District Jalandhar.
Ludhiana-1	Right side of Ambala Railway Line starting from Dholewal Chowk upto boundary of tehsil Ludhiana and from boundary of tehsil Ludhiana upto Gill Road then upto Gill Chowk (Campa Cola Chowk) and from Gill Chowk upto Dholewal Chowk excluding Industrial Area 'B'.
Ludhiana-2	Left Side of Ambala Bye-Pass starting from G.T.Road upto Samrala Chowk, starting from Samrala Chowk, the left side of link road upto Dholewal Chowk railway crossing then from Dholewal Chowk railway crossing left side of Amritsar Ambala railway line upto Ambala Bye pass i.e Textile colony , Industrial Area'A" Transport nagar extension etc.
Ludhiana-3	Left side of road from Gaispura railway crossing upto Dharam Kanta and then from Dharam Kanta to M/s Aarti Steels Industries upto B.B.M.B Grid Sub-Station on Chandigarh Road, starting from B.B.M.B Grid Sub-Station on Chandigarh road upto boundry of tehsil Ludhiana , then starting from boundary of tehsil Ludhiana upto Tajpur road from Tajpur Road upto Jalandhar Bye-Pass Crossing then from crossing of Jalandhar Bye -Pass upto Samrala Chowk and then left side of Chandigarh road upto B.B.M.B Grid Sub-Station.

Ludhiana-4	Starting from Samrala Chowk right side of link road upto Dholewal railway crossing excludng Industrial Area-A, then right side of Ambala-Jalandhar railway line starting from Dholewal railway crossing upto Jagraon Bridge, from Jagraon Bridge right side of old G.T.Road upto Ambedkar Chowk and starting from Ambedkar Chowk right side of Jalandhar Bye -Pass upto Samrala Chowk.
Ludhiana-5	Starting from Jagraon Bridge right side of Dhuri Railway line upto boundary of tehsil Ludhiana, then via boundary of tehsil Ludhiana upto Taj pur Road, , from Tajpur road upto crossing of Jalandhar Bye-Pass , from crossing of Jalandhar Bypass upto Ambedkar Chowk and then right side of old G.T. Road to Jagraon Bridge and tehsil Raikot, Tehsil Jagraon and Tehsil Payal.
Ludhiana-6	Starting from Dholewal railway crossing right side of link road upto Gill Chowk and starting from Gill Chowk upto boundary of tehsil Ludhiana and from boundary of tehsil Ludhiana via Dhuri line upto Jagraon Bridge and Industrial Area'B'.
Ludhiana-7	Area lying on the right side of road starting from Giaspura railway line crossing upto Dharam Kanta and from Dharam kanta to M/s Aarti Steels Industries right side of the road upto B.B.M.B Grid Sub-Station on Chandigarh Road. From B.B.M.B Grid Sub-Station right side of Chandigarh Road upto boundary of tehsil Ludhiana . From boundary of tehsil Ludhiana right side of Ambala Ludhiana railway line upto Giaspura railway crossing.
Moga	Distt. Moga, Muktsar and Faridkot
Ferozepur	Whole of District Ferozepur.
Bhatinda	Whole of District Bhatinda and Mansa.

Sangrur	Whole of District Sangrur.
Patiala	Whole of District Patiala.
H.Q Chandigarh	To assist the Addl. Director of Factories.
Chemical -1	District Patiala, Sangrur, Bhatinda, mansa, Ferozepur, Moga, Faridkot, Muktsar and Ludhiana.
Chemical-2	District Ropar, Hoshiarpur, Nawanshahr, Jalandhar, Kapurthala, Amritsar, Gurdaspur and Fatehgarh.
A.D.F. (Medical) Mohali	District Ropar, Patiala, Fatehgarh Sahib, Sangrur, Bhatinda and Mansa.
A.D.F. (Medical) Ludhiana	District Ludhiana, Moga, Faridkot, Muktsar and Ferozepur.
A.D.F. (Medical) Jalandhar	District Jalandhar, Kapurthala, Hoshiarpur, Amritsar, Gurdaspur and Nawanshahr.

Records which need to be transferred , consequent upon the above orders, should be transferred to the Deputy/ Assistant Director of Factories concerned after fixing date and time by mutual consultation under intimation to the Director of Factories, Punjab ,Chandigarh without delay.

Director of Factories, Punjab