

PUNJAB INDUSTRIAL SAFETY COUNCIL

MEMORANDUM OF ASSOCIATION

&

RULES AND REGULATIONS

PUNJAB INDUSTRIAL SAFETY COUNCIL

Introduction:-

President's Conference on Industrial Safety held from 11th to 13th December, 1965 stressed the immediate need for the establishment of a NATIONAL SAFETY COUNCIL with the aim and object of eliminating human suffering, loss of production and damage to material and equipment in industry.

The Conference accepted the principle that “ **SAFETY IS A RESPONSIBILITY OF MANAGEMENT WITH ACTIVE CO-OPERATION OF WORKERS AND WITH THE SANCTION AND SUPPORT OF THE GOVERNMENT**”. Accordingly National Safety Council which is a voluntary, independent, non-commercial, non-profit and non-political society was formed in the year 1966. On the lines of National Safety Council, Punjab Industrial Safety Council has been formed and registered as a Society under the Societies Registration Act, 1860 as amended by Punjab Amendment Act, 1957. The affairs of the Council will be managed by a Board of Governors consisting of at least 20 members and by an Executive Committee of 10 Members.

Schedule of Fees:-

The first meeting of the promoters of the Council was held at Chandigarh on 16-4-1969 in which the office bearers of the interim Board of Governors and the interim Executive Committee were appointed. In this meeting it was decided that the membership of the Council may be regulated by the following schedule:-

Membership Fees:-

1 Industrial Unit Membership	Entrance Fee	Annual Fee
a) A member employing upto 50 workers	Nil	300/-
b) A member employing 51 to 100 workers	Nil	400/-
c) A member employing 101 to 250 workers	Nil	600/-
d) A member employing 251 to 500 workers	Nil	850/-
e) A member employing 501 to 750 workers	Nil	1000/-
f) A member employing 751 to 1000 workers	Nil	1500/-
g) A member employing more than 1001 workers	Nil	2500/-
2) Employer's Association		1000/-

Information Service:-

Members can avail of the facility of a well equipped library and a technical information service which will entertain specific accident prevention problems and suggest solutions.

Publication Service:-

“ Industrial Safety News” would be published and issued to all members.

Technical Publications:-

Books and pamphlets on specific safety subjects and problems, as and when published , will also be issued to all members on nominal payment.

Training Courses:-

The Council will organize safety Courses for imparting basis training in safety to the representatives of its members. These will be residential courses of about 2 to 3 weeks duration. Fees and other conditions for these courses will be announced in advance, when such courses are organized.

Industrial Hygiene and Safety Surveys:-

The Council will arrange to carry out Industrial Hygiene and safety surveys when required by any particular factory or industry. This will be done in co-operation with the Director General of Factory Advice Service and Labour Institutes. Results of the surveys will be made available to the participant firms and to others desirous of gaining from such analysis (on payment) . All expenses in connection with such studies will be borne by the participant firms.

Educational Service:

Safety posters, leaflets and pamphlets on safety hazards and publicity material for organizing safety weeks will be made available to members.

Safety Awards:-

The council will establish safety awards for outstanding performances in industrial accidents prevention.

Conferences:- The Annual Conference at which official business will be

PUNJAB INDUSTRIAL SAFETY COUNCIL

MEMORANDUM OF ASSOCIATION

1. **The Name** :- The name of the Society shall be “ Punjab Industrial Safety Council” (Hereafter called the ‘ Council’).
2. **Principal Office**:- The Registered Office of the Council shall be at shop-cum-office No. 47, Sector 17, Chandigarh.
3. **Aims and objects**:-
The aims and objects, for which Council is established are:
 - a) The Council shall be an independent, non-profit and non-political Organisation.
 - b) To devise, organize, encourage and promote methods and procedures for ensuring safety and health of Industrial Workers and to conduct research for this purpose.
 - c) To organize and conduct training and instruction programmes and arrange lectures, conferences, seminars and exhibitions and other activities for creating safety consciousness amongst employers and workers.
 - d) To collect, publish, distribute and disseminate educational and informative data, reports and other similar material including posters, periodicals etc. relating to safe practices and procedures.
 - e) To establish and maintain a library on Industrial Safety and allied subjects.
 - f) To participate in the Industrial Safety programmes within the Country and abroad.
 - g) To Co-operate, enlist and develop Co-operation between all persons, organizations and agencies interested in the promotion of Industrial safety.
 - h) To maintain a film library and arrange film shows on Industrial Safety , Health and Welfare of workers.
 - i) To secure from the Central and State Governments recognition and financial Assistance and for carrying out the aims and objects of the Council.
 - j) To levy and recover subscriptions and other fees and charges for service rendered, and borrow funds and accept any grant, individual donations and subscriptions whether in cash or securities or any property either movable or immovable for furtherance of the objects of the Council.
 - k) To propogate the aims and objects of the Council through advertisements in the press and through audio-visual and other means.
 - l) To purchase, take on lease or otherwise, acquire any land or building which may be necessary for the Council.
 - m) To sell, lease, exchange and otherwise transfer all or any properties of the Council.
 - n) To assist in the formation of local clubs for the encouragement and use of protective and safety equipment.

- o) To award Commendation Certificates, prizes, Trophies etc. to the participants in the various Industrial Safety Programmes.
 - p) To render advice, assistance and guidance on matters relating to Industrial Safety to members of the Council.
 - q) To conduct investigations of the serious and fatal accidents and other serious occurrence in member units.
 - r) To do all lawful acts as the Council may consider necessary, conducive to or incidental to the attainment or enlargement of the aforesaid aims and objects.
 - s) To invest funds or money entrusted to the council in such a manner as may from time to time, be determined by it.
 - t) To draw, accept, make, endorse, discount and deposit Government and other promissory notes, bills or exchange cheques or other negotiable instruments for carrying out the aims and objects of the Council.
 - u) To establish, subscribe to, become a member of, support, Co-operate, or amalgamate with any other association, society institution or company, whether incorporated or not, whose objects are altogether or in part similar to those of the council, and to procure the recognition of the council where considered necessary.
 - v) To enroll various categories of members from among Government, companies, associations institutions, and organizations, whether incorporated or not and individuals, and to afford them the benefit of projects, publications, research and other activities of the council.
 - w) To do all such other lawful things as are conducive or incidental to the attainments of the above objectives.
4. The income and property of the council shall be utilized solely towards the promotion of the aims and objects of the Council no part of the same shall be paid or transferred directly or indirectly by way of dividend, bonus or profit to the members of the Council provided that nothing shall prevent the payment in good faith of remuneration to any officers or servant of the council or to any other person not being a member of the council in return for any services actually rendered to the council nor prevent the payment of interest on money borrowed from any member of the council nor the payment to any occasional services.
5. There shall be a Governing Body called the Boards of Governors under the rules of the Society to manage the affairs of the council. Until a Board of Governors is constituted under the rules, the following persons are hereby appointed and shall constitute the Board of Governors and manage the affairs of the Council as required under Section 2 of the Societies Registration Act XXI of 1860 (Punjab Amendment Act, 1957):-

Sr.No.	Name	Occupationa with full address	Designation
1.	Sh. Raminder Singh	Labour Commissioner & Director of Factories, Punjab , Chandigarh.	President
2	Sh. Hardyal Singh Gill	Additional Director of Factories, Punjab.	Secretary-Cum-treasurer.
3		Regional Director Employees State Insurance Corporation, Sector 19-A, Madhya Marg, Chandigarh.	Member
4		Regional Director , National Productivity Council 1037, Sector 27-B, Chandigah.	Member
5		Director Health Services (Social Insurance) Sector 34, Chandigarh.	Member
6		Industrial Advisor, Department of Industries, Punjab, Sector 17, Chandigarh.	Member
7	Sh. Pawan Kumar	M/s Oriental Textile Mills, Batala Road, Amritsar.	Member
8	Sh. H.S.Makhni	Hony. Secretary Textile Manufacturers Association Devwan Chand Mehar Road, Amritsar.	Member
9	S.Inder Singh Sokhey,	Managing Director M/s J.J.Sokhey & Sons (P) Ltd., Amritsar.	Member
10	Sh. A.P.Mayyar	M/s Wat Kins, Ladowali Road, Jalandhar.	Member
11	Sh. Sunil Mehta	M/s Waston Tools(India) Jalandhar.	Member

12	Sh. S.K.Verma	55, Lajpat Nagar, Jalandhar	Member
13	Sh. V.P.Nayyar	M/s Decent Rubber Industries, Jalandahr.	Member
14	Sh. P.S. Jassar	M/s Jagatjit Cotton Textile Mills Ltd, Phagwara.	Member
15	Sh.O.P.Verma	General Manager (Pers. And Indl.) M/s Jagatjit Cotton Textile Mills Village Chohal (Hoshiarpur)	Member
16	S. Jagat Singh	Managing Director M/s G.S Auto International Ltd., G.S. Estate, P.B.No. 28, G.T.Road, Ludhaina	Member
17	Sh. S.C.Dave	General Manager M/s Punjab Concast Steels Ltd., A-4,B-3, Focal Point, Ludhaian.	Member
18	S.Charan Singh Kohli	M/s Estate Products (India) 192-B, Indl. Estate, Ludhaina.	Member
19		Chief General Manager, M/s Escorts Ltd., Bahadurgarh. (Patiala).	Member
20	Sh. Balram Suraj,	Managing Partner, M/s Guru Nanak Steels Ltd, Mandi Gobindgarh.	Member
21	Sh. D.D Saggar,	M/s Saggar Forgings Mandi Gobingarh.	Member
22	Sh P.K.Verma	Associate Vice President (H.R) M/s Punjab Tractors Ltd., Mohali	Member
23	S. Piara Singh	Partner M/s Bharat Mechanical Works Batala.	Member
24	T.T.S. Sethi	Paper Technologist, M/s Shreyans Papers Ltd., Ahmedgarh.	Member

25	S. M.S.Bhogal	Managing Partner, M/s Bhogal Sons(Regd.) 22-B, Industrial Area-B, Ludhiana.	Member
26	S. Harminder Singh	Managing Partner, M/s Freedom Industrial Corp. G.T. Road.	Member
27	Sh. Ashwani Kapoor	Managing Partner, M/s K.M.P Manufacturing Co. B-10-11, Industrial Estate, G.T.Road, Jalandhar.	Member

6. The Executive Committee of the Council shall be the body constituted to be the body under the said Council Until Executive Committee is constituted, the following are hereby appointment and shall constitute the Executive Committee and manage the affairs of the Council:-

Sr.No.	Name	Occupationa with full address	Designation
1.	Sh. Raminder Singh	Labour Commissioner & Director of Factories, Punjab , Chandigarh.	President
2	Sh. Hardyal Singh Gill	Additional Director of Factories, Punjab.	Secretary- Cum-treasurer.
3		Regional Director Employees State Insurance Corporation, Sector 19-A, Madhya Marg, Chandigarh.	Member
4		Regional Director , National Productivity Council 1037, Sector 27-B, Chandigah.	Member
5		Director Health Services (Social Insurance) Sector 34, Chandigarh.	Member
6		Industrial Advisor, Department of Industries,	Member

Punjab, Sector 17, Chandigarh.

- 7 Sh.O.P.Verma General Manager (Pers. And Indl.) Member
M/s Jagatjit Cotton Textile Mills
Village Chohal (Hoshiarpur)
- 8 Chief General Manager, Member
M/s Escorts Ltd., Bahadurgarh.
(Patiala).
- 9 Sh. Balram Suraj, Managing Partner, Member
M/s Guru Nanak Steels Ltd,
Mandi Gobindgarh.
- 10 Sh P.K.Verma Associate Vice President (H.R) Member
M/s Punjab Tractors Ltd., Mohali

We, the undersigned are desirous of forming a Society named “ Punjab Industrial Safety Council” under the Societies Registration Act XXI of 1860 (Punjab Amendment Act 1957) in pursuance of this Memorandum of Association:-

Sr. No.	Name	Signature	Residential Address	Occupation (With Address)	Name and address of witness.
1.	Sh. N.N.Vohar IAS	sd/-	8, Sector 7-A, Chandigarh	Labour Commissioner & Chief Inspector of Factories Punjab , Chandigarh	Sh. Sham lal Deputy Labour Commissioner, Punjab, Chandigarh.
2.	Sh. M.L.Bhandari	sd/-	2097 Sector 15-C Chandigarh	Deputy Chief Inspector of Factories, Punjab, Chandigarh	Sh, Chaman Lal Statistical Officer (Labour) Punjab Chandigarh.
3	Dr. Harkishan Singh	sd/-	732, Sector 8-B, Chandigarh	Deputy Director Health Services (Social Insuarnace Punjab, Chandigarh	Sh. Trilok Nath Head Assistant Labour Department Punjab , Chandigarh.
4	Sh.S.S.Gill	sd/-	510, Sector 16 Chandigarh	Industrial Adviser Directorate of Industries Punjab, Chandigarh	S. Preminder Singh, Development Officer, industries Deptt. Punjab, Chandigarh.
5	Sh. J.S Grewal	sd/-	364, Sector 30-A Chandigarh	Regional Director Employees State Insurance Corporation Chandigarh	Sh. K.S.Sethi Regional Director Employee’s State Insurance Corp. Chandigarh.

6 Sh. D.D.Sehgal	sd/-	88-89, Central Town, Jalandhar City	Managing Partner M/s Leader Engineering Works, Jalandhar City	Sh. J.K. Sehgal, 72, Lajpat Nagar, Jalandhar City.
7 Sh. Inderjit S. Sood	sd/-	38, Gopal Nagar Amritsar	Member Secretary, Amritsar Productivity Council, Queens Road, Amritsar.	Sh. Desh Bandhu, H/No. 2689, Mohan Nagar, Amritsar.

RULES AND REGULATIONS OF THE PUNJAB INDUSTRIAL SAFETY COUNCIL

Definition:-

In these rules unless the context otherwise provide:-

- a) 'Council' means the Punjab Industrial Safety Council.
- b) 'Board' means the board as constituted under rules.
- c) 'Executive Committee' means the Executive Committee constituted under rules.
- d) 'President ' means President of the Council and Board.
- e) 'Chairman' means Chairman of the Executive Committee.
- f) 'Honorary Secretary' means Honorary Secretary of the Council, Board and Executive Committee.
- g) 'Honorary Treasurer' means Honorary Treasurer of the Council Board and Executive Committee.

2. Authority of the Council:-

- a) Council / Board
- b) Executive Committee.
- c) Such other committee as may be prescribed by the Council or Executive Committee.

3. Patrons:-

The Government of Punjab Shall be the patron of the Council.

4 Donors:-

A person (or institution) who donates Rs. 2500/- shall be enrolled as Donor. A donor shall automatically become a member of the council for a period of 10 years.

5 Membership:-

- a) Membership of the council shall be open to :
 - i) Government
 - ii) Industrial enterprises

- iii) Organisations of Industry employers, employees and other interested in the safety and health of the workers.
- iv) Education, Research and other institutions, interested in the safety and health of the workers.
- v) Individual members.(Not covered under category No (i) above)
- vi) Honorary members.

Membership Fees:-

1 Industrial Unit Membership	Entrance Fee	Annual Fee
a) A member employing upto 50 workers	Nil	300/-
b) A member employing 51 to 50 workers	Nil	400/-
c) A member employing 101 to 250 workers	Nil	600/-
d) A member employing 251 to 500 workers	Nil	850/-
e) A member employing 501 to 750 workers	Nil	1000/-
f) A member employing 751 to 1000 workers	Nil	1500/-
g) A member employing more than 1001 workers	Nil	2500/-
2) Employer's Association		1000/-
3) Individual membership for any person who is not an employer or employee.		1000/-
4) Employee's Association		1000/-

Fee shall be collected by the State Safety Council and ordinarily 50% of the fee shall be paid to the Local Councils for carrying out aims and objectives of the Council in their jurisdiction.

Voting Power:-

- i) Each patron will have four votes.
- ii) Each industrial unit have one vote for every Rs.600/- of the annual subscription paid by them.
- iii) Each individual member will have one vote.

Note:- i) Voting by proxy will not be permitted.
 ii) Where the membership is in the name of an enterprise, organization or institution , the member concerned shall nominate its representative and shall be entitled to change the nominee with not less than 3 days through clear advance notice to the secretary.

Composition of the Council.

The affairs of the Council shall be governed by

- i) a Board
- ii) an Executive Committee.
 - i) BOARD may comprise of not less than 20 members to be taken from:
 - a) Members to be elected from the Industrial Units members of the council 8
 - b) Members to be elected from the Council members other than the Industrial Units 2
 - c) Chief Inspector of Factories, Punjab 1
 - d) Dy. Chief Inspector of Factories, Punjab 1
 - e) Director General Factory Advice Service and Labour Institutes, Govt. of India or his nominee. 1
 - f) Regional Director, National Productivity Council, Ludhiana 1
 - g) The Punjab and Delhi Chamber of Commerce and Industry 9-A, Connaught Place , New Delhi. 1
 - h) Northern India Chamber of Commerce and Industry Sector 18, Chandigarh 1
 - i) Federation of Punjab Industries, Amritsar 1
 - j) Northern India Roller Flour Mills, Association 1
 - k) All India Manufacturers Association 1
 - l) Chamber of Commerce and Industrial Undertakings, 424, Indl. Area-B, Ludhiana 1
 - m) Textile Manufacturers Association Amritsar 1
 - n) United Cycle Manufacturers Association Ludhiana 1
 - o) Registered Factory Owners Association , Jalandhar 1
 - p) Engineering Association of Northern India, Batala 1
 - q) Indian Sugar Mills Association, Punjab Branch, Chandigarh 1
 - r) Punjab and Delhi Cotton Textile Mills Owners Association 1
 - s) Oriental Fire and General Assurance , Company 1
 - t) Nominee of other Fire and General Assurance Companies in the State 1
 - u) Executive Committee may co-opt 3 members 3
 - v) Nominee of Society for the study of Industrial medicines Jamshedpur 1
 - w) Regional Director Employee's State Insurance Corporation, Chandigarh 1
 - x) Deputy Director of Health (Social-Insurance), Punjab, Chandigarh 1
 - y) Industrial Advisor, Government of Punjab (Directorate of Industries) 1
 - z) Director , Small Industries Service Institute, Ludhiana 1

ii) Executive Committee:-

The Executive Committee shall consist of 10 members as follows:

- a) Members to be elected by the Industrial unit members of the board. 2
- b) Members to be elected by the members of the Board other than the Industrial Units. 1
- c) Chief Inspector of Factories, Punjab. 1
- d) Deputy Chief Inspector of Factories, Punjab. 1
- e) Regional Director, Employees State Insurance Corporation . 1
- f) Regional Director , National Productivity Council. 1

Term of Office

- a) The term of the Executive Committee shall be for two years.
- b) The Organization/Institution and Government Organisation represented on it may, however, change its nominee from time to time. The substitute will, however, be entitled to be member for the remaining tenure of the office.
- c) Any member may resign from the Board by letter addressed to the Hony. Secretary.

Business of the Council Board and Executive Committee.

(i) Meetings of the Council:-

- a) The annual general meetings of the Council will be held within 2 months of the financial year and date to be fixed by the executive committee. Notice of such meeting with agenda of business to be transacted shall be sent to all the members at least 15 days prior to the date of meeting.
- b) President of the Council and in his absence Vice-President will preside over the meeting.
- c) At the annual general meeting the following business shall be transacted.
 - 1) Presentation and adoption of the annual report , and statement of accounts and balance sheet.
 - 2) Presentation and approval of the budget for the next year.
 - 3) Holding of elections for the members of the Executive Committee and the Board.
 - 4) Election of the President and Vice President of the Board.
 - 5) Appointment of Auditors for the next year.
 - 6) Any other business with the permission of the Chairman.

ii) Special General Meeting:

When at least 25% members of the Council send a requisition in writing to the Chairman calling a special general meeting or at the initiative of the Executive Committee, the Chairman of the Executive shall call the special generequisition. All the rules regarding conduct of the Annual General Meeting shall apply to the special General Meeting.

iii) Meeting of theBoard:

- a) The Board shall meet at least twice in a year. Once at the time of general meeting and again during 7 months from the date of the general meeting.
- b) The board will elect its President and Vice President. The meetings of the Board shall be presided by the President and in his absence by the Vice President . The Vice President of the Board shall be the ex-officio Chairman of the Executive Committee.
- c) The quorum of the meeting of the Board will be 40% of its total members.

- d) The meeting shall be convened by the President and the notices for the same shall be issued under the hand of the Chairman or the Secretary of the Executive Committee.
- e) In case of difference of opinion among the members, the opinion of the majority shall prevail.
- f) Each member of the Board including the President shall have one vote and if there is equality of votes on any question to be determined by the Board, the president will have discretion for casting a vote.
- g) The President shall have the powers to invite any other person to attend meeting of the Board or the General Meeting of the Council by any such invitee shall not be entitled to vote at the meeting.

Powers and Functions of the Board

The Board shall have power to manage all the affairs and funds of the council and shall have the authority to exercise all the powers of the council.

Delegations of Powers

The Board may delegate to the President, Chairman, Honourary Secretary and any other Officer such of its powers for the conduct of affairs of the council as may be considered necessary such as power for incurring expenditure, appointments, creation of posts. Pending delegation of powers by the Board, Executive Committee may delegate the power to the Chairman and Honourary Treasurer for managing the affairs of the council.

Bylaws of the Council :

The Board shall have power to frame, amend or repeal any bye-laws for the furtherance of its objects, and in particular to provide for the following matters.

- a) Matters relating to appointment, removal and resignation of the office holders of the council.
- b) The preparation and submission of budget estimates, the sanction of expenditure, investment of the funds of the council and sale or alterations of such investment, and accounts and audit.
- c) Conduct of business of committees and sub-committees as may be constituted from time to time, determining the power and functions of such committees and sub-committees, their constitution and terms of office of the members.
- d) The procedure for and terms and tenure of appointments, emoluments, allowances, rules of disciplines and other conditions of service of the officers and staff of the council; and
- e) Such other matters as may be necessary for the Administration of the affairs of the council.

Powers and Functions of the Executive Committee.

- i) The day-to-day work of the council will be carried by the Executive Committee, which shall meet once in a month. The Vice-President of the Board shall be the chairman of the Committee. The Vice-Chairman, Honourary Secretary and Honourary Treasurer shall be appointed by the President of the Board from amongst the members of the Committee, In absence of the Chairman, Vice Chairman will preside over the meeting of the council.
- ii) The quorum for the meeting of the Executive Committee shall be 4 members including Chairman.
- iii) The Chairman shall be the Principal Executive Officer of the Council and subject to any orders, rules and byelaws of the council, shall be responsible for proper administration of the affairs of the Council under the general direction and guidance of the President of the Board.
- iv) The Chairman shall prescribe duties of all Officers and staff of the Council and shall exercise such supervision and disciplinary control as may be necessary, subject to the orders, rules and bye-laws of the Council.
- v) The Chairman shall ordinarily have full responsibility for developing and supervising the execution of the projects for promoting safety education and propaganda so long as these projects are in compliance with the board policy and outlines laid down by the board from time to time.
- d) The Honourary Secretary shall maintain a record of the minutes of the meeting of the Executive Committee, Council and Board and shall perform the duties otherwise directed to be performed by him and all other such duties entrusted to him by the Chairman and assist him in the day to day affairs of the Council.
- e) All contracts shall be executed on behalf of the Council by the Chairman or by Hon .Secretary authorized by the Board.
- f) Neither any member of the Board nor the Chariman of the Executive Committee shall be personally liable for any assurance or contract made under these bye-laws but any liability arising under such assurance or contract shall be discharged from the money at the disposal of the Council.

Officers of the Council.

- a) Chairman
- b) Hony. Secretary
- c) Hony. Taeasurer.
- d) Any other Officer who may be declared by the Board or Executive Committee to be the Officers of the Council.

Appointment of Committee.

The Board or the Executive Committee may by Resolution appoint any Committees, Advisory Boards, or Sub-Committees and appoint any persons thereto, and delegate to them such powers as it may consider necessary, and lay down the rules for the functioning of the committees, advisory boards and the sub-committee.

Funds of the Council and Accounts

The funds of the Council shall consist of following:-

- i) Grants from the Govt. of India and Punjab.
- ii) Fee from the members.
- iii) Donations and other sources.
- iv) Income from its own sources.

The Bankers of the Council shall be appointed by the Executive Committee. The Executive Committee shall also authorize any of its Officers to jointly operate upon the accounts.

The council shall maintain the proper accounts and other relevant records in the forms provided by the Board.

The accounts shall be audited by the qualified auditors approved by the Council/Board on recommendations of the Executive Committee.

No act or proceedings of the Council and its other constituent shall be deemed to be invalid by reason merely of any deficiency or any object in its constitutions.

Alteration of the Rules and alteration or Extension of the council.

i) The purposes for which the Council has been established may be altered or extended by a Resolution passed by not less than three-fifth of the total number of members present and voting in a meeting of the council which shall have been convened for the purpose.

ii) The rules of the Council may be altered at any time by a resolution passed by not less than three fifth of the total number of members present and voting in a meeting of the Council which shall have been convened from the purpose.

