



Labour Department Punjab

Registration/Grant of Licence/Renewal of Licence for
Contractor under The Contract Labour Act, 1970 @
pblabour.gov.in

Steps for Registration/Grant of License/Renewal of Licence for Contractor under The Contract Labour Act, 1970 application submission @ pblabour.gov.in:

1. Open your web browser and go to <http://pblabour.gov.in> web portal, if applicant is new please refer **New User Registration** manual otherwise applicant (with provided username and password) has to go to login page either by clicking **LOGIN** menu at top right corner or **Existing User Login** button on home page of web portal as shown in screenshot below:



DEPARTMENT OF LABOUR PUNJAB | HOME | ABOUT US | PROFILE | BRANCHES | PUBLIC INTERFACE | CONTACT US | **LOGIN**



Telephone: + 91-172-2702486 | E-Mail Address: lqboffice@gmail.com

e-Labour

List of Regulatory Clearances

1. Approval of Building Plans and Factory Licence under the Factory Act, 1948
2. Shop and Comm. Estab. Registraion under The Punjab Shops and Comm. Estab. Act, 1958
3. Registration/Licencing of Contract Labour under The Contract Labour (R&A) Act, 1970
4. Registration/Licencing of Migrant Workmen under the Inter State Migrant Workmen Act, 1979
5. Licencing of the Motor Transport Workers under Motor Transport Workers Act, 1961
6. Registraion of Trade Unions under the Trade Unions Act, 1926

For getting above clearances [Click here](#)

 Building Plan Building Plans approval under Punjab Factory Rules, 1952	 Factories Act, 1948 Manufacturing Establishment	 Shop/Comm. Est. Registration, Renewal and Amendments	 Create New User
 Contract Labour Registration of Establishment employing contractors	 InterState Migrant Licencing, Renewal and Amendments	 Forms & Procedures Registration and Inspection	 Industry Login
 Motor Transport Licencing, Renewal and Amendments	 Trade Union Registration and Amendments	 Grievance and Complaints Register & Complain	 How to Apply Procedure
			 3rd Party Verification

Existing User Login

2. To get into the system, please enter valid **Username, Password, Captcha** and click on **Submit** button on the screen as shown on screenshot below:



The screenshot shows the e-Labour Punjab website. On the left, there is a list of regulatory clearances under the heading "List of Regulatory Clearances". On the right, there is a login form with fields for Username (nstindustries) and Password. A red box highlights the "Submit" button, and a callout bubble points to it with the text "Click Submit".

3. Select the desired licence from list by checking the checkbox. If Owner has already applied for licence in office in any year then select Renewal or Amendment and enter licence details which includes: Licence No, Validity Date, Number of Employees and Scan Copy of License in PDF.

The screenshot shows the "Select Regulatory Clearance" form. The "Contract Labour Licence under the Contract Labour (R&A) Act, 1970" option is selected with a checked checkbox. Below this option, there are radio buttons for "Grant of Licence", "Renewal", and "Amendment". A callout bubble points to the selected option with the text "Select the Licence by checking".

4. Select **Labour Circle** carefully by reading the full details for filling as shown in screenshot below and then Click on **Start filling Application**:



1 Select District

1.6 Name of District* INCLUDES- Mohali, Ropar, Derabassi, Kharar

List of Labour Circle

Circle Name	Full Name Mobile no Email ID	Full Name Mobile no Email ID	Jurisdiction Area
<input checked="" type="radio"/> Mohali	mona puri 9814903270 mohalialc@gmail.com Assistant Labour Commissioner	Jaspreet singh 9988917137 monapuridh1971@gmail.com Clerk	1) Mohali area of Mohali town within Municipal limits. 2) Tehsil Derabassi. 3) Tehsil Kharar and area of Tehsil Mohali outside Municipal limits. 4) Tehsils Ropar , Anandpur Sahib, Chamkaur Sahib.

Labour Circle area of Your District

5. In next step, please fill Form-IV, Employment of contractor. Please note that at the end of the form, following buttons are there:
- i) **Next** - By pressing this button, the applicant can save entered information into **e-Labour** web portal and summary page will show.
 - ii) **Previous** - By pressing this button, the user go back to previous page where licence are getting selected.



FORM-IV
APPLICATION FOR GRANT OF LICENCE UNDER CONTRACT LABOUR (R & A) ACT, 1970
[Rule 17(1)]

Contract Labour Licence for Individual Contract Labour Licence For Co-oprative society

1.1 Name of Contractor* <input type="text" value="sanchit jain"/>	1.2 Father's Name <i>(In case of Individuals)</i> <input type="text" value="hfhgh"/>
1.3 Address* <input type="text" value="Small industries, Small industries, Nabha, Patiala"/>	

2.1 Date Of Birth* <i>(In case of Individuals)</i> <input type="text" value="15/Jun/1972"/>	<input type="text" value="45"/> Years
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3.1 Name Of Establishment* <input type="text" value="Small industries"/>	3.2 Address Of Establishment* <input type="text" value="Small industries, Small industries, Nabha, Patiala"/>
3.3 Type of Business, trade, industry, manufacturing or occupation, which is carried on in the establishment.* <input type="text" value="Small industries"/>	3.4 Registration Certificate Number <input type="text"/>
3.5 Date of Registration Certificate* <input type="text"/>	3.6 Name of Principal Employer* <input type="text"/>
3.7 Address of Principal Employer * <input type="text"/>	

4.1 Nature of work in which contract labour is employed or to be employed.* <input type="text"/>	4.3 Proposed Date of Completion of Contract Work* <input type="text"/>
4.2 Proposed Date of Commencement of Contract Work* <input type="text"/>	4.5 Address of Agent or Manager of Contractor at work site* <input type="text"/>
4.4 Name of Agent or Manager of Contractor at work site* <input type="text"/>	
4.6 Maximum no. of contract labourer proposed to be employed on any date* <input type="text" value="0"/>	

5. Whether the contractor was convicted of any offence, within the proceeding five years,if so,give details **+ ATTACHMENT**
* In PDF format Less Than 4 MB

6. Whether there was any order against the contractor revoking or suspending licence or forfeiting security deposits in respect of an earlier contract if so the date of such order **+ ATTACHMENT**
* In PDF format Less Than 4 MB

7. Whether the contractor has worked in any other establishment within the past five years,if so,give details of the Principal Employers,Establishments and nature of work **+ ATTACHMENT**
* In PDF format Less Than 4 MB

8. Whether a certificate by the Principal Employer is enclosed Form V* **+ ATTACHMENT**
* In PDF format Less Than 4 MB

29-Jun-2017
Application Dated

+ Upload Signature
* In JPG or PNG format Less Than 4 MB

Name of Applicant: sanchitjain

Address: Small industries, Small industries, Nabha, Patiala

Small industries,
Punjab,India

◀ Previous Next ▶



- By clicking on Lock & Submit your application for Licence will be locked and no changes can be made and by clicking on Edit you will be redirected to edit the application for any change.

Application Form Submitted Successfully

Application Information Applied on: 29-Jun-2017 14:24:00

Company/Factory Name: Small industries Site Address(Location): Small industries, Small industries, Nabha, Patiala
Manufacturing Process: Small industries Contact Person: sanchit jain, 9638529639, sanchit@gmail.com

Submitted Application Details

LIN	Applied For	Status	Action
CLF-20170691921	GRANT OF LICENCE OF CONTRACT LABOUR	Contact Labour Filling in Process	EDIT

[Lock & Submit](#)

- Final save will submit the application to concerned authority and allot a file no. and status of the file changed to **Contact Labour Filling in Process but fee pending**, please click on **Pay Now** button on screen as shown on screenshot below:

Application Form Submitted Successfully

Application Information Applied on: 29-Jun-2017 14:24:00

Company/Factory Name: Small industries Site Address(Location): Small industries, Small industries, Nabha, Patiala
Manufacturing Process: Small industries Contact Person: sanchit jain, 9638529639, sanchit@gmail.com

Payment Details

File No	Establishment Name	Applied For	Status	Amount	Submitted on
CLF-20170691921	Small industries	GRANT OF LICENCE OF CONTRACT LABOUR	Application Submitted but Fee Pending	19050.00	29/Jun/2017

Your application has been locked successfully, Please click on **Pay Now** to submit.

[Pay Now](#)



- 8. Select **Payment Method**, as **Offline – On Desk Payment** and clearance for which applicant is paying and click **Proceed** button as selected on screenshot below:

Application Information Applied on: 29-Jun-2017 14:24:00

Company/Factory Name: Small industries **Site Address(Location):** Small industries, Small industries, Nabha, Patiala
Manufacturing Process: Small industries **Contact Person:** sanchit jain, 9638529639, sanchit@gmail.com

Fees Paid Fees Pending

Select Payment Method

Online - Through OSCS Payment Gateway Offline - On Desk Payment

Select forms for payment

Clearance	Statutory Fee	Balance Fee Due	Balance Fee Paid / Received	Total Fees
<input checked="" type="checkbox"/> GRANT OF LICENCE OF CONTRACT LABOUR	₹ 19050.00	₹ 0	₹ 0.00 / ₹ 0	₹ 19050
Total	₹ 19050	₹ 0	₹ 0	₹ 19050

Proceed

- 9. Enter the payment details (i.e. Challan No., Payment Date, Bank, Payment Receipt and Comments) as shown on screenshot below:

Add Offline Payment Details GO BACK

Application Information Applied on: 29-Jun-2017 14:24:00

Company/Factory Name: Small industries **Site Address(Location):** Small industries, Small industries, Nabha, Patiala
Manufacturing Process: Small industries **Contact Person:** sanchit jain, 9638529639, sanchit@gmail.com

Payment Mode: Challan No NEFT / RTGS
Challan No.:
Payment Date:
Bank:

Attach Payment Receipt:
* In PDF format Less Than 4 MB

Clearance	Statutory Fee	Balance Fee	Total Fee
Total	₹ 19050.00	₹	₹ 19050.00

Comments:

Submit



10. After Making Payment your application will submitted and will show as in screenshot below:

Project Profile

[+ New Registration](#)

[Note]: Click on **New Registration** if an Owner have more than one **Establishments / Factories / Contractors**.

Profile Summary:
User: sanchit jain | Phone: 9638529639 | Email: sanchit@gmail.com
Industry: Small industries | Date: 29-Jun-2017

File No.	Act Name	Submitted On	Licence	Validity	Processing Days	Status	Action
CLF-20170691921	GRANT OF LICENCE OF CONTRACT LABOUR	29/Jun/2017			30	Application Form Submitted and Fee Paid Offline	In Process

[Apply For Licence](#) | [View all Licences](#)

[Note]: Click on Apply for **Registration of Factory Licence** under Punjab Factories Rules 1948, **Registration of Shop and Commercial** under Punjab Shop and Commercial Establ. Act 1958, **Registration of Establishment employing contract workers(Principal Employer)** under Contract Labour Act 1970, **Licencing of Contract Labour** under The Contract Labour (R&A) Act 1970