

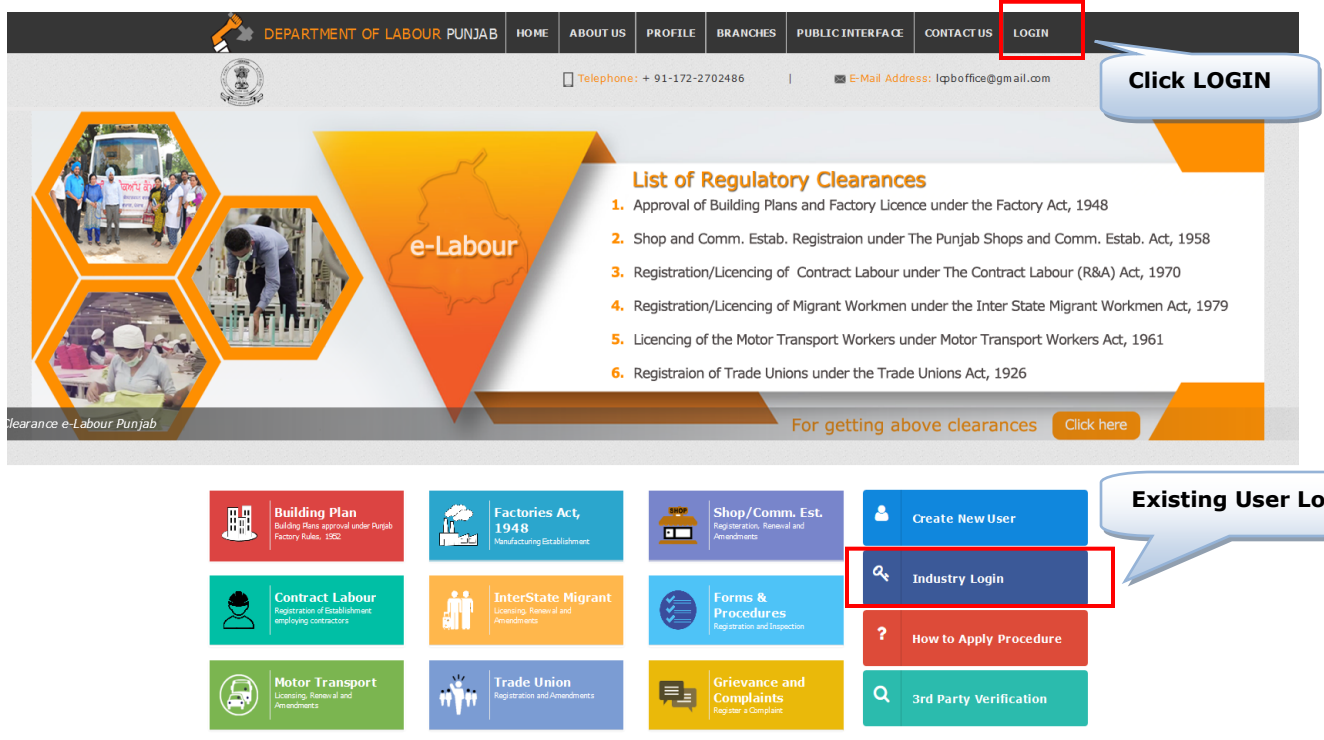


Labour Department Punjab

Registration/Amendment of Establishments employing
Contract Labour (Principal Employer) under The Contract
Labour Act, 1970 @ pblabour.gov.in

Steps for Registration/ Amendment of Establishments employing Contract Labour (Principal Employer) under The Contract Labour Act, 1970 application submission @ pblabour.gov.in:

1. Open your web browser and go to <http://pblabour.gov.in> web portal, if applicant is new please refer **New User Registration** manual otherwise applicant (with provided username and password) has to go to login page either by clicking **LOGIN** menu at top right corner or **Existing User Login** button on home page of web portal as shown in screenshot below:



DEPARTMENT OF LABOUR PUNJAB | HOME | ABOUT US | PROFILE | BRANCHES | PUBLIC INTERFACE | CONTACT US | **LOGIN**














Telephone: + 91-172-2702486 | E-Mail Address: lqboffice@gmail.com

Click LOGIN

List of Regulatory Clearances

1. Approval of Building Plans and Factory Licence under the Factory Act, 1948
2. Shop and Comm. Estab. Registraion under The Punjab Shops and Comm. Estab. Act, 1958
3. Registration/Licencing of Contract Labour under The Contract Labour (R&A) Act, 1970
4. Registration/Licencing of Migrant Workmen under the Inter State Migrant Workmen Act, 1979
5. Licencing of the Motor Transport Workers under Motor Transport Workers Act, 1961
6. Registraion of Trade Unions under the Trade Unions Act, 1926

For getting above clearances [Click here](#)

 Building Plan Building Plans approval under Punjab Factory Rules, 1962	 Factories Act, 1948 Manufacturing Establishment	 Shop/Comm. Est. Registration, Renewal and Amendments	 Create New User
 Contract Labour Registration of Establishment employing contractors	 InterState Migrant Licencing, Renewal and Amendments	 Forms & Procedures Registration and Inspection	 Industry Login
 Motor Transport Licencing, Renewal and Amendments	 Trade Union Registration and Amendments	 Grievance and Complaints Register a Complaint	 How to Apply Procedure
			 3rd Party Verification



- To get into the system, please enter valid **Username, Password, Captcha** and click on **Submit** button on the screen as shown on screenshot below:

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- Select the desired licence from list by checking the checkbox. If Owner has already applied for license in office in any year then select Renewal or Amendment and enter licence details which includes: Licence No, Number of Employees, Number of Contractors and Scan Copy of License in PDF.

Select Regulatory Clearance

Mandatory Fields (*)

- Factory License under Punjab Factory Rules Act, 1948
- Establishment Employing Contract Workers under the Contract Labour Act, 1970
 - Registration
 - Amendment
- Contract Labour Licence under the Contract Labour (R&A)Act, 1970
- the Punjab Shops and Commercial Establishments Act, 1958
- Establishment Employing Migrant Workmen under the Inter State Migrant Workmen Act, 1979
- Licence for Employment of Migrant Workmen under the Inter State Migrant Workmen Act, 1979
- Licence Under the Motor Transport Workers Act, 1961
- Registration under Trade Union Act, 1926

4. Select **Labour Circle** carefully by reading the full details for filling as shown in screenshot below and then Click on **Start filling Application**:



1 Select District

1.6 Name of District* **INCLUDES-** Patiala, Rajpura, Nabha, Samana

List of Labour Circle

Circle Name	Full Name Mobile no Email ID	Full Name Mobile no Email ID	Jurisdiction Area
<input checked="" type="radio"/> Patiala	jatinderpal singh 9888017525 sohanlalptl@gmail.com Assistant Labour Commissioner	sohan lal 9814109794 jpsingh525@yahoo.com Clerk	1) Tehsil Patiala 2) Tehsil Rajpura 3) Tehsils Samana and Patran 4) Tehsil Nabha

[Start Filling Application](#)

Select Labour Circle of Your District

5. In next step, please fill Form-1, for establishments employing Contract Labour (Principal Employer). Please note that at the end of the form, following buttons are there:
- Next** - By pressing this button, the applicant can save entered information into **e-Labour** web portal and summary page will show.
 - Previous** - By pressing this button, the user go back to previous page where licence are getting selected.



FORM-1
APPLICATION FOR REGISTRATION OF ESTABLISHMENT EMPLOYING CONTRACT LABOUR (PRINCIPAL EMPLOYER) UNDER THE CONTRACT LABOUR ACT, 1970
[Rule 17(1)]

1.1 Name of Establishment*

1.2 Location of Establishment*

1.3 Postal Address of Establishment*

2.1 Full name of Principal Employer*

2.2 Father's Name (In case of Individuals)

2.3 Mobile No.

2.4 Email ID

2.5 Address of Principal Employer*

3.1 Name of Manager*

3.2 Mobile No.

3.3 Email ID

3.4 Address of Manager*

4 Nature of work carried on in the establishment*

5 Particulars of Contractors and Contract Labour

(a) Name of Contractor*	(b) Address of Contractor*	(c) Nature of work in which contract labourer is employed or is to be employed*	(d) Maximum no. of contract labourer to be employed on any day through each contractor*	(e) Estimated Date of commencement of each contract work under each contractor*	(f) Estimated Date of termination of contract labourer under contractor*
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<input type="text" value="Name"/>	<input type="text" value="Address"/>	<input type="text" value="Nature of work"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Add"/>
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6 Amount of Registration fee to be deposited (In ₹)*

Declaration: I hereby declare that the particulars given above are true to the best of my knowledge and belief.

Date 29-Jun-2017



- 6. By clicking on Lock & Submit your application for Licence will be locked and no changes can be made and by clicking on Edit you will be redirected to edit the application for any change

Application Form Submitted Successfully

Application Information Applied on: 29-Jun-2017 14:24:00

Company/Factory Name: Small industries Site Address(Location): Small industries, Small industries, Nabha, Patiala
 Manufacturing Process: Small industries Contact Person: sanchit.jain, 9638529639, sanchit@gmail.com

Submitted Application Details

LIN	Applied For	Status	Action
PEF-20170691921	REGISTRATION OF ESTABLISHMENT EMPLOYING CONTRACT LABOUR	Principle Employer Filling in Process	EDIT

[Lock & Submit](#)

- 7. Final save will submit the application to concerned authority and allot a file no. and status of the file changed to **establishments employing Contract Labour (principal employer) Application Submitted but fee pending**, please click on **Pay Now** button on screen as shown on screenshot below:

Application Form Submitted Successfully

Application Information Applied on: 29-Jun-2017 14:24:00

Company/Factory Name: Small industries Site Address(Location): Small industries, Small industries, Nabha, Patiala
 Manufacturing Process: Small industries Contact Person: sanchit.jain, 9638529639, sanchit@gmail.com

Payment Details

File No	Establishment Name	Applied For	Status	Amount	Submitted on
PEF-20170691921	Small industries	REGISTRATION OF ESTABLISHMENT EMPLOYING CONTRACT LABOUR	Application Submitted but Fee Pending	6000.00	29/Jun/2017

Your application has been locked successfully, Please click on **Pay Now** to submit.

[Pay Now](#)



8. Select **Payment Method**, as **Offline – On Desk Payment** and clearance for which applicant is paying and click **Proceed** button as selected on screenshot below:

Make Payment

Application Information Applied on: 29-Jun-2017 14:24:00

Company/Factory Name: Small industries | Site Address(Location): Small industries, Small industries, Nabha, Patiala
Manufacturing Process: Small industries | Contact Person: sanchit.jain, 9638529639, sanchit@gmail.com

Fees Paid Fees Pending

Select Payment Method

Online - Through OSCS Payment Gateway Offline - On Desk Payment

Select forms for payment

Clearance	Statutory Fee	Balance Fee Due	Balance Fee Paid / Received	Total Fees
<input checked="" type="checkbox"/> REGISTRATION OF ESTABLISHMENT EMPLOYING CONTRACT LABOUR	₹ 6000.00	₹ 0	₹ 0.00 / ₹ 0	₹ 6000
Total	₹ 6000	₹ 0	₹ 0	₹ 6000

Proceed

9. Enter the payment details (i.e Challan No., Payment Date, Bank, Payment Receipt and Comments) as shown on screenshot below:

Add Offline Payment Details GO BACK

Application Information Applied on: 29-Jun-2017 14:24:00

Company/Factory Name: Small industries | Site Address(Location): Small industries, Small industries, Nabha, Patiala
Manufacturing Process: Small industries | Contact Person: sanchit.jain, 9638529639, sanchit@gmail.com

Payment Mode: Challan No NEFT / RTGS

Challan No.:

Payment Date:

Bank:

Attach Payment Receipt:
* In PDF format Less Than 4 MB
View Payment Receipt

Clearance	Statutory Fee	Balance Fee	Total Fee
Total	₹ 6000.00	₹	₹ 6000.00

Comments:

Submit



10. After Making Payment your application will be submitted and will show as in screenshot below:

Project Profile

[+ New Registration](#)

[Note]: Click on **New Registration** if an Owner have more than one **Establishments / Factories / Contractors**.

👤 sanchit jain
📞 9638529639
📧 sanchit@gmail.com
🏢 Small industries
⚙️ Small industries
📅 29-Jun-2017

File No.	Act Name	Submitted On	Licence	Validity	Processing Days	Status	Action
PEF-20170691921	REGISTRATION OF ESTABLISHMENT EMPLOYING CONTRACT LABOUR	29/Jun/2017			30	Application Form Submitted and Fee Paid Offline	In Process

[Apply For Licence](#)
[View all Licences](#)

[Note]: Click on Apply for **Registration of Factory Licence** under Punjab Factories Rules 1948, **Registration of Shop and Commercial** under Punjab Shop and Commercial Establ. Act 1958, **Registration of Establishment employing contract workers(Principal Employer)** under Contract Labour Act 1970, **Licensing of Contract Labour** under Contract Labour (R&A) Act 1970

Click here to track and monitor your application where it is pending



11. Track and monitor application for both officer and industry user.

Welcome to

Application Details

Status Description	Status Date	Sender	Receiver	Requested For
Application Form Submitted and Fee Paid Offline	Jul 6 2017 7:28AM	Industry Punjab	Jaspreet singh	REGISTRATION OF ESTABLISHMENT EMPLOYING CONTRACT LABOUR
Following objection noted. 1. Address is incorrect	Jul 6 2017 4:27PM	Jaspreet singh	Industry Punjab	REGISTRATION OF ESTABLISHMENT EMPLOYING CONTRACT LABOUR
Objection Resolved :Resolved	Jul 6 2017 4:29PM	Industry Punjab	Jaspreet singh	REGISTRATION OF ESTABLISHMENT EMPLOYING CONTRACT LABOUR
I have scrutinized the submitted Application Form for REGISTRATION OF ESTABLISHMENT EMPLOYING CONTRACT LABOUR . Submitted form is complete in all respect and findings are. 1.	Jul 6 2017 4:40PM	Jaspreet singh	mona puri	REGISTRATION OF ESTABLISHMENT EMPLOYING CONTRACT LABOUR
The Case is Approved we may issue the requested service.	Jul 6 2017 4:40PM	mona puri	Jaspreet singh	REGISTRATION OF ESTABLISHMENT EMPLOYING CONTRACT LABOUR
We are pleased to inform you that requested service has been issued.	Jul 6 2017 4:41PM	Jaspreet singh	Industry Punjab	REGISTRATION OF ESTABLISHMENT EMPLOYING CONTRACT LABOUR

Close

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