

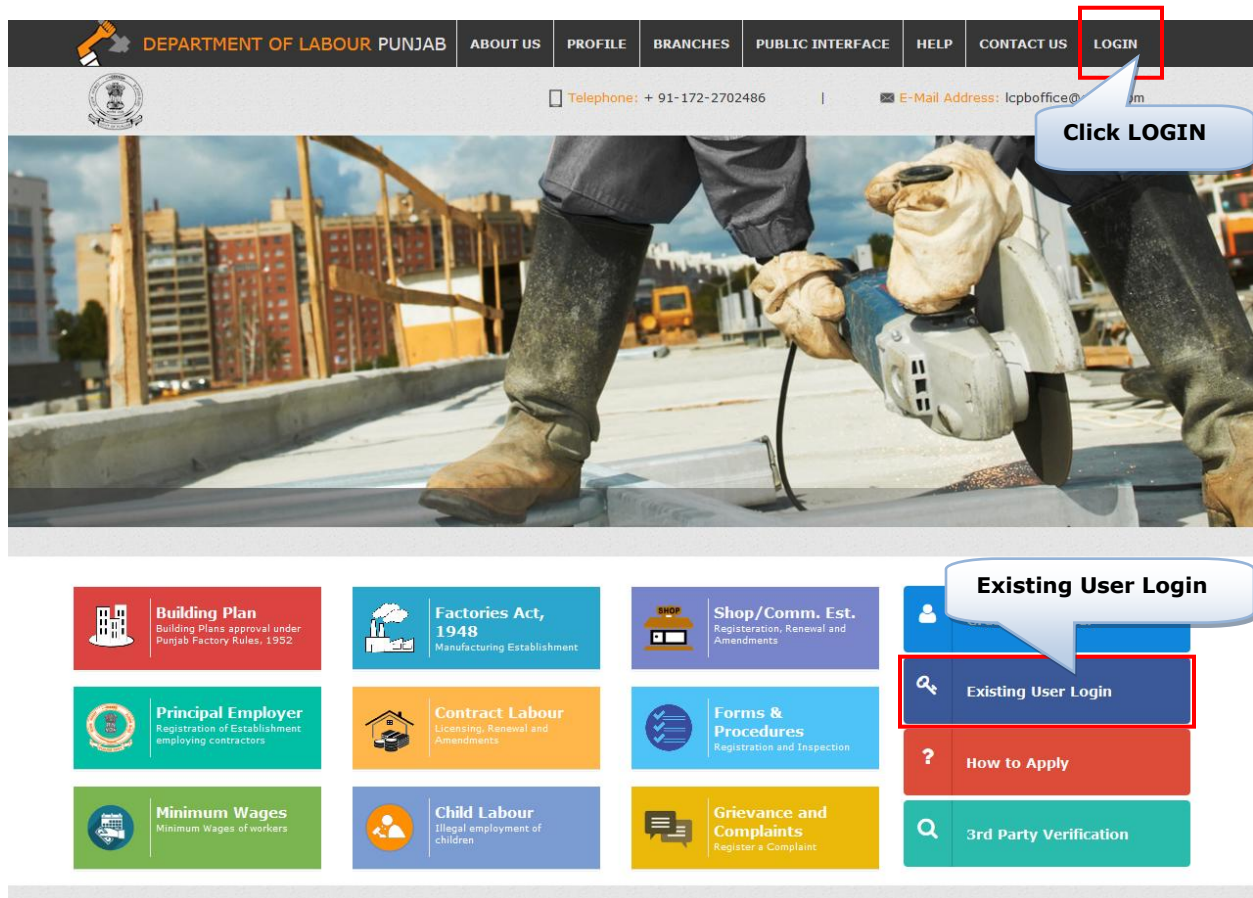


Labour Department Punjab

Registration/Grant of Licence/Amendment of establishments employing migrant workmen (principal employer) under The Inter-state Migrant Workmen Act, 1979@ pblabour.gov.in

Steps for Registration/Grant of License/Amendment of establishments employing migrant workmen (principal employer) under Interstate Migrant Workmen Act, 1979 application submission @ pblabour.gov.in:

1. Open your web browser and go to <http://pblabour.gov.in> web portal, if applicant is new please refer **New User Registration** manual otherwise applicant (with provided username and password) has to go to login page either by clicking **LOGIN** menu at top right corner or **Existing User Login** button on home page of web portal as shown in screenshot below:



2. To get into the system, please enter valid **Username, Password, Captcha** and click on **Submit** button on the screen as shown on screenshot below:



e-Labour, Punjab

List of Regulatory Clearances

1. Approval of Factory Building Plan Rules, 3-A
2. Registration/Grant of License/Renewal of License Punjab Factories Rules, 1952
3. Registration/Renewal/Amendment of Punjab Shops and Comm. Estab. Act, 1958
4. Registration/Amendment of Establishment Employing Contract Labour Act, 1970
5. Licensing/Renewal/Amendment under Contract Labour Act, 1970

[For getting above clearances, please login](#)

Log in

* Username: nstindustries

* Password: [Masked]

Click Submit

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3. Select the desired licence from list by checking the checkbox. If Owner has already applied for license in office in any year then select Renewal or Amendment and enter licence details which includes: Licence No, Number of Employees, Number of Contractors and Scan Copy of License in PDF.

Select Regulatory Clearance Mandatory Fields (*)

- Factory License under Punjab Factory Rules Act, 1948
- Establishment Employing Contract Workers under the Contract Labour Act, 1970
- Contract Labour Licence under the Contract Labour (R&A)Act, 1970
- Shop & Commercial Establishment under the Punjab Shops and Commercial Establishments Act, 1958
- Establishment Employing Migrant Workmen under the Inter State Migrant Workmen Act, 1979
 - Registration
 - Amendment
- Licence for Employment of Migrant Workmen under the Inter State Migrant Workmen Act, 1979
- [Partially visible] Act, 1961
- Registration under Trade Union Act, 1926

Select the Licence by checking



4. Select **Labour Circle** carefully by reading the full details for filling as shown in screenshot below and then Click on **Start filling Application**:

The screenshot shows a web form titled "1 Select District". It includes a dropdown menu for "1.6 Name of District*" with "Mohali" selected. To the right, it says "INCLUDES- Mohali, Ropar, Derabassi, Kharar". Below this is a table titled "List of Labour Circle" with the following data:

Circle Name	Full Name Mobile no Email ID	Full Name Mobile no Email ID	Jurisdiction Area
<input checked="" type="radio"/> Mohali	mona puri 9814903270 mohaliaic@gmail.com Assistant Labour Commissioner	Jaspreet singh 9988917137 monapuridh1971@gmail.com Clerk	1) Mohali area of Mohali town within Municipal limits. 2) Tehsil Derabassi. 3) Tehsil Kharar and area of Tehsil Mohali outside Municipal limits. 4) Tehsils Ropar , Anandpur Sahib, Chamkaur Sahib.

At the bottom right of the form is a button labeled "Start Filling Application" which is highlighted with a red box. A blue callout box at the bottom left points to the "Mohali" radio button and contains the text "Select Labour Circle of Your District".

5. In next step, please fill Form-1, for establishments employing migrant workmen (principal employer). Please note that at the end of the form, following buttons are there:

- i) **Next** - By pressing this button, the applicant can save entered information into **e-Labour** web portal and summary page will show.
- ii) **Previous** - By pressing this button, the user go back to previous page where licence are getting selected.



REGISTRATION OF ESTABLISHS EMPLOYING MIGRANT WORKMEN

Mandatory Fields (*)
Max. Attachment Size: 4 MB

FORM-I
APPLICATION FOR REGISTRATION OF ESTABLISHMENTS EMPLOYING MIGRANT WORKMEN (PRINCIPAL EMPLOYER) UNDER THE INTER STATE MIGRANT WORKMEN ACT, 1979
[See Rule-3 (1)]

1.1 Name of Establishment*

1.2 Location of Establishment*

1.3 Postal Address of Establishment*

2.1 Full name of Principal Employer*

2.2 Father's/Husband's Name (In case of Individuals)

2.3 Mobile No.

2.4 Email ID

2.5 Address of Principal Employer*

3.1 Name of Director/particular partners (in case of companies and firms)

3.2 Address of Director/particular partners

4.1 Name of Manager*

4.2 Mobile No.

4.3 Email ID

4.4 Address of Manager*

5 Nature of work carried on in the establishment*

6 Particulars of Contractors and migrant workmen

(a) Name of Contractor*	(b) Address of Contractor*	(c) Nature of work for which migrant workmen are to be recruited or employed*	(d) Maximum no. of contract labourer to be employed on any day through each contractor*	(e) Estimated Date of commencement of each contract work under each contractor*	(f) Estimated Date of termination of employment of contract labourer under contractor*
<input type="text" value="OMKAR"/>	<input type="text" value="SECTOR 26"/>	<input type="text" value="ABC"/>	<input type="text" value="199"/>	<input type="text" value="29/June/2017"/>	<input type="text" value="29/June/2019"/>

7 Amount of Registration fee to be deposited (In ₹)*

Declaration: I hereby declare that the particulars given above are true to the best of my knowledge and belief.

Date

◀ Previous Next ▶



- 6. By clicking on Lock & Submit your application for Licence will be locked and no changes can be made and by clicking on Edit you will be redirected to edit the application for any change

Application Form Submitted Successfully

Application Information Applied on: 29-Jun-2017 09:38:32

Company/Factory Name: ABC Enterprises Site Address(Location): Industrial Area Phase I, Mohali, Kharar, Sahibzada Ajit Singh Nagar
 Manufacturing Process: Industry Contact Person: Rakesh Verma, 7878787877, Mayank@Test.com

Submitted Application Details

LIN	Applied For	Status	Action
IPR-20170624572	REGISTRATION OF ESTABLISHMENT EMPLOYING MIGRANT WORKMAN	Interstate Migrant PE Registration Filling in Process	EDIT

[Lock & Submit](#)

- 7. Final save will submit the application to concerned authority and allot a file no. and status of the file changed to **establishments employing migrant workmen (principal employer) Application Submitted but fee pending**, please click on **Pay Now** button on screen as shown on screenshot below:

Application Form Submitted Successfully

Application Information Applied on: 29-Jun-2017 09:38:32

Company/Factory Name: ABC Enterprises Site Address(Location): Industrial Area Phase I, Mohali, Kharar, Sahibzada Ajit Singh Nagar
 Manufacturing Process: Industry Contact Person: Rakesh Verma, 7878787877, Mayank@Test.com

Payment Details

File No	Establishment Name	Applied For	Status	Amount	Submitted on
IPR-20170624572	ABC Enterprises	REGISTRATION OF ESTABLISHMENT EMPLOYING MIGRANT WORKMAN	Application Submitted but Fee Pending	6000.00	29/Jun/2017

Your application has been locked successfully, Please click on **Pay Now** to submit.

[Pay Now](#)



8. Select **Payment Method**, as **Offline – On Desk Payment** and clearance for which applicant is paying and click **Proceed** button as selected on screenshot below:

Make Payment

Applied on: 29-Jun-2017 09:38:32

Application Information

Company/Factory Name: ABC Enterprises | Site Address(Location): Industrial Area Phase I, Mohali, Kharar, Sahibzada Ajit Singh Nagar
Manufacturing Process: Industry | Contact Person: Rakesh Verma, 7878787877, Mayank@Test.com

Fees Paid | Fees Pending

Select Payment Method

Online - Through OSCS Payment Gateway | Offline - On Desk Payment

Select forms for payment

Clearance	Statutory Fee	Balance Fee Due	Balance Fee Paid / Received	Total Fees
<input checked="" type="checkbox"/> REGISTRATION OF ESTABLISHMENT EMPLOYING MIGRANT WORKMAN	₹ 6000.00	₹ 0	₹ 0.00 / ₹ 0	₹ 6000
Total	₹ 6000	₹ 0	₹ 0	₹ 6000

Proceed

9. Enter the payment details (i.e. Challan No., Payment Date, Bank, Payment Receipt and Comments) as shown on screenshot below:

Add Offline Payment Details | GO BACK

Applied on: 29-Jun-2017 09:38:32

Application Information

Company/Factory Name: ABC Enterprises | Site Address(Location): Industrial Area Phase I, Mohali, Kharar, Sahibzada Ajit Singh Nagar
Manufacturing Process: Industry | Contact Person: Rakesh Verma, 7878787877, Mayank@Test.com

Payment Mode: Challan No NEFT / RTGS

Challan No.: CLNAM201706291000

Payment Date: 29/Jun/2017

Bank: Allahabad Bank

Attach Payment Receipt: [+ ATTACHMENT](#)
* In PDF format Less Than 4 MB
View Payment Receipt

Clearance	Statutory Fee	Balance Fee	Total Fee
Total	₹ 6000.00	₹	₹ 6000.00

Comments: Payment for Interstate migrant licence.

Submit



10. After Making Payment your application will be submitted and will show as in screenshot below:

Project Profile

[+ New Registration](#)

[Note]: Click on **New Registration** if an Owner have more than one **Establishments / Factories / Contractors**.

Rakesh Verma
7878787877
Mayank@Test.com

ABC Enterprises

Industry

29-Jun-2017

File No.	Act Name	Submitted On	Licence	Validity	Processing Days	Status	Action
IPR-20170624572	REGISTRATION OF ESTABLISHMENT EMPLOYING MIGRANT WORKMAN	29/Jun/2017			30	Application Form Submitted and Fee Paid Offline	In Process

[Apply For Licence](#) [View all Licences](#)

[Note]: Click on Apply for **Registration of Factory Licence** under Punjab Factories Rules 1948, **Registration of Shop and Commercial** under Punjab Shop and Commercial Establ. Act 1958, **Registration of Establishment employing contract workers(Principal Employer)** under Contract Labour Act 1970, **Licensing of Contract Labour** under The Contract Labour (R&A) Act 1970